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Welcome to Our Practice!

Your appointment:

Name: _____ Day: _____ Date: ____/____/____ Time: _____

Physician: ☐ Dr. Mishra ☐ Dr. Bondira ☐ Dr. Miller

Thank you for scheduling an appointment with Vistaura Eye, recognized by Bausch & Lomb as a center of excellence. For over 80 years, we have been working to provide state-of-the-art medical and surgical eye care in Central Pennsylvania. Our mission is to provide the highest level of service possible. The following packet is designed to help you on your first visit to Vistaura Eye.

The day of your appointment, it may last 1-3 hours. This can depend on your need for special testing, surgery scheduling, or procedures. Our staff makes every attempt to see patients in a timely manner, but unforeseen emergencies can cause delays.

Please arrive at least 10 minutes before your scheduled appointment time and bring the following:

- New patient paperwork you have completed
- Insurance cards, Photo ID, form of payment
- Notes that you have hand carried from your referring doctor
- Prior approval from your primary care doctor if required by your insurance company
- Medication list including dosages and frequency of use

During your first visit, you may receive dilating drops. These drops will make your near vision blurry and you will be sensitive to sunlight for several hours. We recommend sunglasses. If you do not have sunglasses, disposable pairs will be provided to you.

If you have suggestions on how we can improve our service, we encourage you to comment to our doctors or our staff. We may provide a survey to you. If you receive a survey, please help us by completing and returning this form. Please like us on Facebook to stay up to date on promotions, give-a-ways and general practice information.

We look forward to seeing you!



Patient Demographic Form

For office use only:	
ACCOUNT NUMBER:	_____
DATE:	_____
INITIALS:	_____

Patient Name: _____
LAST FIRST MI

Address: _____
STREET CITY/STATE ZIP

Phone: _____
BEST # HOME # MOBILE #

Date of Birth: _____ Gender: ☐ Male ☐ Female ☐ Non-Binary ☐ Decline to Answer

Status: ☐ Single ☐ Married ☐ Other

SS Number: _____ Email Address: _____

Employer: _____ Occupation: _____

Emergency Contact: _____
NAME PHONE # RELATIONSHIP

Primary Care Physician: _____ Phone Number: _____
Address: _____
STREET CITY/STATE ZIP

Eye Doctor/Optomestrist: _____ Phone Number: _____
Address: _____
STREET CITY/STATE ZIP

Insurance Information (PLEASE HAVE PHOTO ID & ALL CARDS READY TO PROVIDE)

Do you have Medicare? YES NO Do you have Medicaid? YES NO

Primary Insurance: _____
ID Number: _____
Patient is Subscriber/Policy Holder: YES NO
If NO, Subscriber name: _____
Subscriber DOB: _____

Secondary Insurance: _____
ID Number: _____
Patient is Subscriber/Policy Holder: YES NO
If NO, Subscriber name: _____
Subscriber DOB: _____

Do you have vision Insurance? YES NO If YES, Who is the provider? _____
Subscriber Name: _____
Subscriber DOB: _____

The following information is collected per the Federal Government regulation in the Health Information Technology Act (HITECH ACT).

☐ DECLINE TO ANSWER ALL QUESTIONS IN THIS SECTION

Your responses are optional.

Ethnicity: ☐ HISPANIC ☐ NON- HISPANIC Preferred Language: _____

Race: ☐ ASIAN ☐ AFRICAN AMERICAN ☐ CAUCASIAN ☐ NATIVE AMERICAN ☐ OTHER: _____

How did you hear about us? (please check all that apply)

☐ PATIENT REFERRED ☐ GOOGLE ☐ RADIO/TV ☐ REFERRING DOCTOR: _____

☐ INSURANCE ☐ SOCIAL MEDIA ☐ EVENT ☐ VISTAURA EYE EMPLOYEE: _____



Health History Form

Patient Account # _____

Patient information

Name _____
Last First MI

DOB _____ Occupation: _____

Gender: ☐ Female ☐ Male ☐ Non-binary ☐ Decline to Answer

Pharmacy & Location: _____

Family Physician: _____

Location: _____

Are there any other doctors we should include in your care?

(Ex. Rheumatologist, Neurologist, etc.)

The following information is collected per the Federal Government regulation in the Health Information Technology Act (HITECH ACT). Your responses are optional.

☐ Decline all questions in this section

Ethnicity: ☐ Hispanic ☐ Non-Hispanic

Preferred Language: _____

Race: ☐ Asian ☐ African American ☐ Caucasian

☐ Native American ☐ Other: _____

Eye History (Check if Yes)

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Contact Lens | <input type="checkbox"/> Eyeglasses |
| <input type="checkbox"/> Lazy Eye | <input type="checkbox"/> Glaucoma |
| <input type="checkbox"/> Cataracts | <input type="checkbox"/> Cataract Removal Surgery |
| <input type="checkbox"/> Retinal Tear | <input type="checkbox"/> Retinal Detachment |
| <input type="checkbox"/> Eye Injury | <input type="checkbox"/> Eye Surgery (please list) _____ |

Family History (Blood Relatives)

- | | |
|--|-----------------|
| <input type="checkbox"/> Glaucoma/ High Eye Pressure | Relation: _____ |
| <input type="checkbox"/> Retinal Detachment | Relation: _____ |
| <input type="checkbox"/> Macular Degeneration | Relation: _____ |
| <input type="checkbox"/> Cataracts | Relation: _____ |
| <input type="checkbox"/> Diabetes | Relation: _____ |
| <input type="checkbox"/> Blindness | Relation: _____ |
| <input type="checkbox"/> Heart Disease | Relation: _____ |
| <input type="checkbox"/> Stroke | Relation: _____ |

List all current medications including eye drops

Medication	Dosage/Quantity/Times per Day
_____	_____/_____/_____
_____	_____/_____/_____
_____	_____/_____/_____
_____	_____/_____/_____
_____	_____/_____/_____
_____	_____/_____/_____
_____	_____/_____/_____
_____	_____/_____/_____
_____	_____/_____/_____
_____	_____/_____/_____

List all Allergies (Medications and Environmental)

List All Surgeries:

List All Previous Hospitalizations:

Social History

Alcohol ☐ Yes ☐ No Frequency: _____
Tobacco ☐ Yes ☐ No Frequency: _____

Past Medical History

Have you ever received a pneumonia vaccination? ☐ Yes ☐ No

Do you have/Have you had the following: (check)

- ☐ Diabetes If Yes, Were/Are you on Insulin? ☐ Yes ☐ No
☐ High Blood Pressure ☐ Heart Disease ☐ High Cholesterol

Please specify the following:

☐ **Blood Disorders** _____

☐ **Stomach or Digestive Disorders:** _____

☐ **Neurological Disorders:** (ex. Alzheimer's/Multiple Sclerosis, Stroke, Parkinson's)

☐ **Psychological Disorders** (ex. Anxiety/Depression)

☐ **Lung Disorders** (ex. Asthma/Emphysema/COPD)

☐ **Thyroid Disorders:** _____

☐ **Arthritis/Joint Disorders:** _____

☐ **Liver/Kidney/Prostate Disorders:** _____

☐ **Other Medical Issues (Please List)** _____

REVIEW OF SYSTEMS

Constitutional

- ☐ Chills
- ☐ Fatigue
- ☐ Fever
- ☐ Headaches
- ☐ Loss of Appetite
- ☐ Night sweats
- ☐ Weight gain
- ☐ Weight loss
- ☐ Unexplained weight loss

Head/Ear/Nose/Throat

- ☐ Ear ache
- ☐ Hearing loss
- ☐ Jaw claudication
- ☐ Mouth sores
- ☐ Nosebleeds
- ☐ Runny nose
- ☐ Sinus problems
- ☐ Sore throat
- ☐ Stuffy nose

Cardiovascular

- ☐ Hypertension
- ☐ Arrhythmia
- ☐ Chest pain
- ☐ Heart attack
- ☐ Heart murmur
- ☐ Heart trouble
- ☐ Irregular heart beat
- ☐ Racing pulse
- ☐ Shortness of breath
- ☐ Swelling of the feet

Respiratory

- ☐ Congestion
- ☐ Cough
- ☐ Coughing up blood
- ☐ Difficulty breathing
- ☐ Dyspnea on exertion
- ☐ Severe or frequent colds
- ☐ Shortness of breath
- ☐ Sleep apnea
- ☐ Wheezing
- ☐ Wheezing or asthma attacks

Gastrointestinal

- ☐ Abdominal pain
- ☐ Bloody stools
- ☐ Change in bowel movements
- ☐ Constipation
- ☐ Diarrhea
- ☐ Heartburn
- ☐ Jaundice or yellow skin

Gastrointestinal (cont.)

- ☐ Nausea
- ☐ Stomach ulcers
- ☐ Trouble swallowing
- ☐ Vomiting

Genitourinary

- ☐ Bladder trouble
- ☐ Blood in urine
- ☐ Dialysis
- ☐ Frequent urination
- ☐ Genital sores or ulcers
- ☐ Kidney problems
- ☐ Kidney stones
- ☐ Pain or burning on urination
- ☐ Prostatitis
- ☐ Testicular pain
- ☐ Urinary discharge

Psychiatric

- ☐ ADHD
- ☐ Anxiety
- ☐ Autism
- ☐ Bipolar disorder
- ☐ Confusion
- ☐ Dementia
- ☐ Depression
- ☐ Loss of memory
- ☐ PTSD
- ☐ Schizophrenia

Integumentary

- ☐ Bruises
- ☐ Loss of hair
- ☐ Rash
- ☐ Skin lesions
- ☐ Skin sores
- ☐ Skin cancer
- ☐ Severe itching
- ☐ Tick or insect bite

Neurological

- ☐ Dizziness
- ☐ Fainting
- ☐ Headaches
- ☐ Numbness
- ☐ Numbness & tingling
- ☐ Paralysis in parts of body
- ☐ Paralysis of extremities
- ☐ Scalp tenderness
- ☐ Seizures or convulsions
- ☐ Stroke
- ☐ TIA

Neurological (cont.)

- ☐ Tremor
- ☐ Weakness

Musculoskeletal

- ☐ Arthritis
- ☐ Back pain while sleeping or awakening
- ☐ Joint pain
- ☐ Muscle aches
- ☐ Painful or swollen joints
- ☐ Stiffness
- ☐ Swelling

Endocrine

- ☐ Cold intolerance
- ☐ Diabetes
- ☐ Hair loss
- ☐ Heat intolerance
- ☐ Insomnia
- ☐ Loss of menstrual period
- ☐ Thyroid disease

Hematology / Oncology

- ☐ Blood clots
- ☐ Anemia
- ☐ Cancer
- ☐ Frequent or easy bleeding
- ☐ Frequent or easy bruising
- ☐ Phlebitis
- ☐ Received blood transfusion
- ☐ Swollen lymph nodes

Allergy / Immunologic

- ☐ Arthritis
- ☐ Autoimmune disease
- ☐ HIV
- ☐ Immune deficiency
- ☐ Lupus
- ☐ Seasonal allergies
- ☐ Sjogren's syndrome
- ☐ Unspecified



Refraction Information Sheet

Effective for all refractions done
1 year from signed date on this form

Refraction is the measuring of the current "refractive-error." A refraction is done to determine whether a patient is nearsighted, farsighted, has astigmatism, and whether glasses are necessary or need to be changed. Refraction is a necessary part of a work up for many reasons including blurred vision, eye strain, cataract, and YAG evaluation. The refraction is critical to helping us determine precisely how well you can see. If your vision cannot be corrected with glasses, you may have some form of an eye disease, and refraction is the only way we can effectively determine this.

Most medical insurance companies, including **Medicare**, do not cover the refraction charge. They require that we charge it as a separate charge item, apart from the medical exam. If you have vision insurance, your insurance may cover this refraction. Insurance companies require we obtain your signature as verification that you are aware of the billing policies. The fee for refractions is **\$49.00**, and will be due at time of service.

This is an acknowledgment of a service that may or may not be performed during your evaluation. Please speak to your technician if you wish to decline as they will inform you of the refraction before it is performed.

Printed Name: _____

I have read and understand the policy as written above. I acknowledge that if, in the case of a medical diagnosis, my insurance may not cover the refraction and agree to pay the fee of \$49.00.

Signature: _____ Date: _____

Patients Account Number: _____ (for office use)



Thank you for choosing **Vistaura Eye** as your eye care provider. We are committed to provide each of our patients with quality health care in a way that is financially responsible for both our patients and our practice. Your clear understanding of our Financial Policy is important to our professional relationship.

Consent for Treatment

By signing this form, I consent to and authorize my eye care provider to treat me. I understand that my provider is available to explain the treatment and I have the right to refuse treatment.

Insurance Billing

We participate in most major health insurance plans as well as many vision plans. As a courtesy to our patients, we will submit insurance claims to your carrier; however, we expect you to:

- Be responsible for understanding the details of your insurance coverage requirements, including routine vs. medical coverage for eye exams, pre-authorization for procedures, and annual deductible and copay/coinsurance amounts.
- Provide us with a current copy of your insurance card and notify us of any changes in your insurance coverage. If we do not have current insurance billing information, we will expect full payment at the time of service.
- If my insurance plan requires a referral and I arrive without one, I understand that I am financially responsible for payment of services.
- **Pay your copay/coinsurance/deductible at the time of service.**

Assignment of Insurance Benefits

I authorize the release of any medical information necessary to process insurance claims for surgical and/or medical services provided to me or my dependents by **Vistaura Eye**. I also authorize payment of benefits directly to **Vistaura Eye** for services provided to me or my dependents. I understand that this authorization may not result in full payment by my insurance carrier for the charges incurred and I agree that I am financially responsible to make payment in full on remaining patient balances should my insurance carrier determine the services I received are not covered.

No insurance

Patients without insurance, and only those patients without insurance, currently receive a **50%** discount off of our regular fees. **Payment for services rendered is due on the day of service unless other arrangements have been made.** This discount applies to all services rendered by our physicians only. It does not apply to any other provider of services, drug fees, or elective services such as LASIK, Lid surgery, or Botox. Patients with insurance already receive discounted rates through their insurance carrier and are not eligible to receive this discount.

Flip to back for more information & signature

Non-covered services

Please be aware that some of the services you receive may be non-covered or not considered reasonable or necessary by Medicare or other insurers. An example is Refraction, which is a test required to measure visual acuity and to prescribe lenses. Although an important part of your eye exam, it is excluded from Medicare and many medical insurance plans. We are required to charge your refraction fee separately from your exam. **Payment for these services must be paid at the time of your visit.**

Minors

The parent(s) or guardian(s) accompanying a minor are responsible for providing current insurance information for the minor and/or payment in full for services provided. Unaccompanied minors must have an authorization for medical treatment signed by a parent or guardian and is responsible for providing current insurance information for self and/or payment in full for services provided.

Missed Appointments

We would appreciate your help and the courtesy of a phone call if you are unable to keep your appointment. At **Vistaura Eye** we work hard to meet the busy schedules of our patients when scheduling their appointments. Your appointment time has been set aside for you. This time is unavailable to other patients. Therefore, we require **48 hours advance notice** if you need to cancel or reschedule your appointment. If you cancel or reschedule late for consecutive appointments or fail to notify us for consecutive appointments, we will no longer be able to schedule an appointment in one of our offices. Appointment reminders calls or texts will be sent as a courtesy.

Patient's Right to Privacy

In compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), we have our Notice of Privacy Practices on display in the reception area and copies available at the front desk upon request. This document describes in detail how information about you, the patients, can be used within our office and with others who need to know the reason for treatment, payment, and/or health care operations.

Returned Checks

A \$40 fee will be assessed to your account for each returned check. This fee and the original check amount must be paid in full with cash, credit card, or money order prior to your next appointment. After receiving two (2) returned checks, we will no longer accept checks as a method of payment.

By signing below, I attest I have read the above and authorize **Vistaura Eye** to treat, bill, and share my medical information as discussed above.

Signature of Patient / Parent or Guardian (if minor)

X _____ Date: _____

If Minor, please print patient Name: _____

Relationship to Patient: _____



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EXPECTATIONS OF MUTUAL RESPECT POLICY

Patients, family members, representatives, and visitors are expected to recognize and respect the rights of other patients, visitors, and Schein Ernst Mishra Eye employees. Schein Ernst Mishra Eye does not tolerate discrimination or bias based on any aspect of diversity by patients or caregiving staff. Threats, violence, disrespectful communications or harassment of other patients or any Schein Ernst Mishra Eye employees for any reason, including an individual's age, ancestry, color, culture, disability (physical or intellectual), ethnicity, gender, gender identity or expression, genetic information, language, military/veteran status, national origin, race, religion, sexual orientation or any other aspect of difference will not be tolerated from patients or their family members, representatives or visitors.

REFUSAL OF CARE BASED ON DIVERSITY

Schein Ernst Mishra Eye will not accommodate a patient's or patient's family member's bias-related request for caregivers or other medical staff that is based on that individual's race, ethnicity, religion, sexual orientation, gender identity, or other characteristic of diversity. In situations where we will not accommodate the patient's request for a different provider because of bias, we will assist the patient with locating care in other facilities and will provide a release of records for them to effectively transfer their care.

Should the patient need to be dismissed from the practice, they will be issued a letter stating our intention to dismiss them from the practice and giving them 30 days from the date of the letter to seek care elsewhere. The patient should be issued instructions for signing a records release to send their records to their new provider of choice. The dismissal letter should be sent via certified mail and a copy of the letter should be placed in the patient's chart.

By signing below, I acknowledge the above policy and understand that if I am in violation of the above policy, I will be dismissed from Schein Ernst Mishra Eye.

Name of Patient

Account No.

Signature of Patient or Legal Representative

Date



Authorization for Disclosure of PHI to Family/Friends

This form is optional. Please print information if you would like to include someone in your care—even if they are listed as your emergency contact, they must be on this form to receive Protected Health information (PHI). Sign and Date at bottom. Please note, if a person is not listed on this form, we will be unable to relay to them any of your health information including test results, appointments, prescriptions, etc.

Patient Name: _____

Account #: _____

Date of Birth: _____

I authorize Vistaura Eye to discuss my appointment and/or medical information with another person, please list their name(s) and relationship below. **If you have a Power of Attorney, please document below. A copy of POA papers must be on file as well.**

Name of Person Authorized Relationship

Name of Person Authorized Relationship

Name of Person Authorized Relationship

I authorize the practice to disclose the following protected health information about me to the entity, person, or persons identified above:

Entire patient record; **or**, check **only** those items of the record to be disclosed:

☐ **All Medical Records**

☐ Lab results, pathology reports

☐ Eyeglass Prescriptions

☐ Visual Testing

☐ Contact Lens Prescriptions

Purpose of disclosure (please record the purpose of the disclosure or check patient request):

☐ Patient Request ☐ Other (please specify): _____

- This authorization will expire at the end of the calendar year, unless you specify an earlier termination. You must submit a new authorization form after the expiration date to continue the authorization. Please list the date of expiration if earlier than the end of the calendar year: _____
- You have the right to terminate this authorization at any time by submitting a written request to our Privacy Manager. Termination of this authorization will be effective upon written notice, except where a disclosure has already been made based on prior authorization.

Patient or authorized representative signature

Date

You have the right to receive a copy of signed authorizations upon request.

Driving Directions



VISTAURA

— E Y E —

10 Capital Drive, Suite 300

Harrisburg, Pa 17110

(717) 233-3937

vistauraeye.com

From the North:

- Follow Peters Mountain Road/PA 225
- Merge Onto US 22-E/US 322-E
- Turn left onto Elmerton Ave.
- Turn left onto Kohn Road
- Turn right onto Capital Drive

From the West Shore:

- Northeast on Market St. towards the river
- Cross Market Street Bridge
- Continue straight as it becomes Market St.
- Turn left onto N. Cameron St.
- Turn Left onto Elmerton Ave.
- Turn left onto Kohn Rd.
- Turn right onto Capital Dr.

From Hershey:

- Follow I-81 South
- Take exit 69 for Progress Ave.
- Turn left onto N. Progress Ave.
- Turn left onto Kohn Rd.
- Turn left onto Capital Dr.

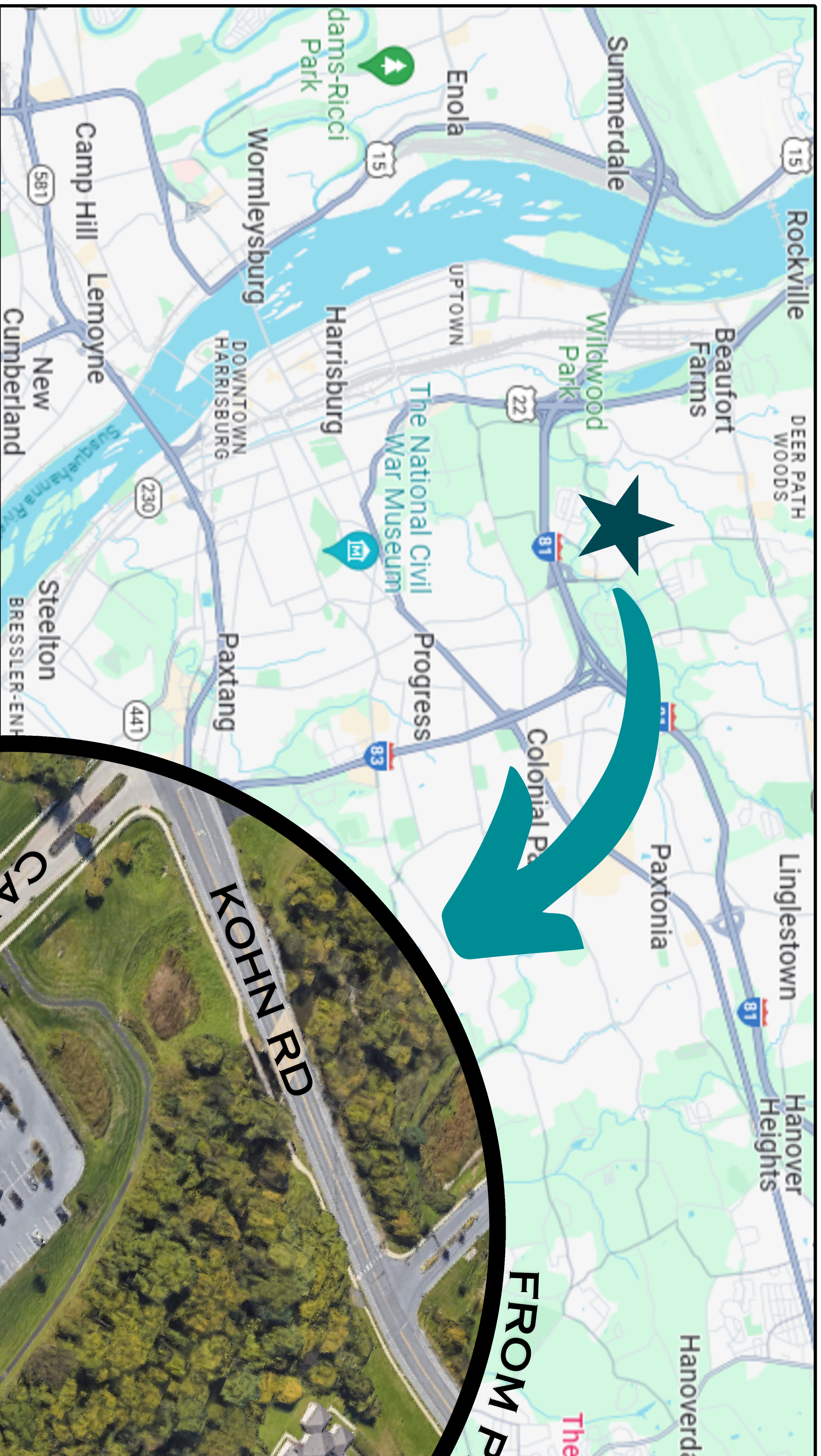
From Gettysburg:

- Follow I-81 North
- Take exit 67A to merge onto US-22 East
- Turn left onto Elmerton Ave.
- Turn left onto Kohn Rd.
- Turn right onto Capital Dr.

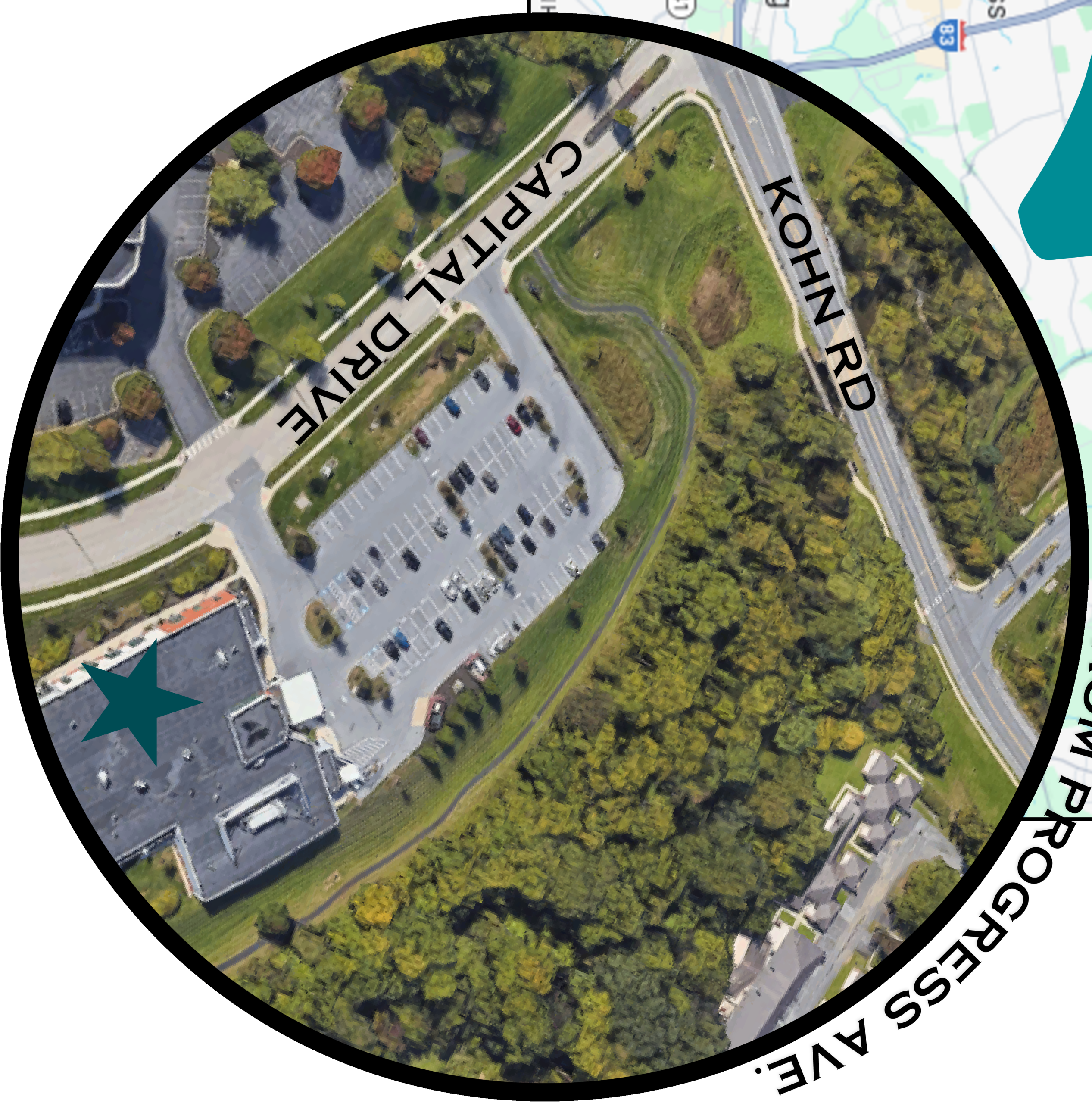
Ample parking available



Michael Photography again



conveniently
located off of
Progress Ave.



FROM PROGRESS AVE.